



Job Title: KITE Young Innovators Youth Outreach Coordinator

Location: Toronto Rehabilitation Institute - University Centre, 550 University Ave., Toronto

Department: Research

Reports to: KITE Young Innovators Program Director

Hours: 22.5 hours per week

Status: Temporary Part-Time

About Toronto Rehab Institute:

Toronto Rehab is the top rehabilitation research centre in the world www.kite-uhn.com. Our high performing researchers, working in some of the most advanced research facilities in the world, find solutions to big problems faced by older adults, patients, families, caregivers, and our healthcare system.

Toronto Rehab research focuses on three major objectives:

1. Prevent Injury
2. Restore Function
3. Enable Independence

About KITE Young Innovators:

The kite Young Innovators (kYI) is a youth outreach program at Toronto Rehabilitation Institute dedicated to inspiring young people to pursue careers in science, technology, engineering, arts, and mathematics.

Our program hosts visits to our research facilities where students can visit our state-of-the-art labs and meet with our graduate students, researchers, and scientists. During these visits and through interactive activities, students are presented with the opportunity to think creatively and come up with innovative solutions for tackling real world problems.

KITE Young Innovators (kYI) Program Coordinator:

The kYI Program Coordinator will be working with scientists, students, and staff at the Toronto Rehabilitation Research Institute to design and develop activities that align with elementary and secondary school curricula (kindergarten through grade 12), to host school and youth group visits, and to liaison with teachers and educators.

Role expectations are as follows:

1. Job knowledge:

- Teaching and/or mentorship experience is an asset
- Experience working with children is an asset
- Basic knowledge of research principles, methods, and concepts is an asset

2. Problem solving skills:

- Exercises considerable independent judgement and decision making using generally defined policies, practices and procedures to develop and administer program content and to resolve problems encountered

3. Self-Management:

- Works in partnership but with minimal direction from the kYI program director or steering committee members
- Receives general instructions on assignments and projects, but is expected to take the initiative to seek the required knowledge and competency
- Assignments may be defined in general terms and the coordinator is expected to plan, design and execute on the strategy and operationalize the plan with much autonomy and independence but operating within the general guidelines and policies

4. Leadership:

- Leads self and demonstrates willingness to learn and accept responsibility
- Shows great enthusiasm, strong team commitment and excellent work ethic
- Will assist and train other members of the kYI team as required

5. Communication:

- Develops and presents material using strong written, verbal and graphical communications skills
- Demonstrates excellent competency in written and verbal communications, and expresses complex technical concepts simply and effectively
- Interacts frequently with both internal and external contacts
- Works well with people from different disciplines and with varying levels of technical expertise

Qualifications:

- Undergraduate degree, preferably in a STEM field or in Education
- Demonstrated ability to work independently and within a team
- Demonstrated ability to manage several concurrent projects while meeting tight timelines
- Demonstrated conflict resolution and creative problem-solving skills
- Strong interpersonal skills
- Highly organized and self-motivated
- Passionate about creating equitable opportunities for underrepresented youth
- Excellent verbal and written communication skills
- High levels of enthusiasm

Contact:

Please email your resume and cover letter to Maryam.pandi@uhn.ca